

JONES LIBRARY

NORTH AMHERST LIBRARY • MUNSON MEMORIAL LIBRARY

MASSACHUSETTS PUBLIC LIBRARY CONSTRUCTION PROGRAM Planning and Design Project MONTHLY REPORT - NARRATIVE

June 2015

1. Worked extensively on the Library's *Building Program* and completed the final draft.
2. Discussed the *Program* in depth with the Town Manager and the Town Finance Director.
3. Our Request for Qualifications (RFQ) to hire an Owner's Project Manager (OPM) was distributed and a walk-through was held for 4 interested OPM candidates.
4. The Amherst Historical Society (AHS) continued to research whether or not they can legally sell a portion of their property to The Jones Library, Inc. The current zoning of the Strong House is primarily residential; the Jones is in "general business;" we will need to resolve this zoning discrepancy.
5. Participated in a "Public Art Focus Group," during which the possibility of the Town requiring all future building projects to have to include a certain amount of public art, probably based on a percentage of the total project cost, was discussed.
6. Completed and printed the Library's new Planned Giving brochure, to help spread the word about ways in which patrons can donate to the Library, for operations or capital, via a bequest.
7. Created and distributed a more detailed, up-to-date Planning and Design timeline.
8. Participated in a Town parking charrette.
9. Distributed information about the pros and cons of an automated materials handling system, which we plan to include in our design.

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